

## **WALK-IN INTERVIEW NOTICE**

1. A walk-in interview is scheduled for the deployment of following position in the office of the Technology Development Board (TDB) through a manpower agency, for a period of six months. The interview details are as follows:

- Details of position :

Account Assistant	-	01
Training Assistant	-	01
Data Entry Operator	-	02
Office Assistant	-	02
- Date of Interview : 05 Jun, 2026 (Friday)
- Reporting Time: 11:00 AM (No candidate will be allowed after 12:00 Noon)
- Venue :

Technology Development Board,
Department of Science and Technology
Technology Bhawan, Block-2
New Mehrauli Road, New Delhi – 110016

2. **Eligibility Criteria:**

- Education Qualification:

Account Assistant	-	B.Com.
Training Assistant	-	B.Sc./ BBA
Data Entry Operator	-	B.Sc. / BCA / B.Com.
Office Assistant	-	Graduate
- Proficiency in computer operations, including MS Word and MS Excel, Power Point is essential.
- Age Limit : Upto 40 years as on 01 Jan 2026.
- Experience - Min 02 years.
- Technical Skills (a computer skill test may be conducted during the interview)

3. Interested candidates meeting the above requirements may appear for the walk-in interview as per the above mentioned schedule.

4. The candidates will bring their updated resume along with education certificates, Aadhar Card, Address Proof, PAN, two copies of photographs, etc in original and one set of photostate.

5. No TA/DA shall be paid to the candidates for attending the interview.

6. For any query please contact on E-mail ([officeassit12@tdb.gov.in](mailto:officeassit12@tdb.gov.in))