

**Technology Development Board**  
**(A Statutory Body of Department of Science and Technology)**  
**Block-2 (2<sup>nd</sup> Floor) , Technology Bhawan , New Mehrauli Road, New Delhi-110016**

**Notice Inviting Quotation/Bid (NIQ/B) No. TDB/12/07/(Disp.)-Admin Dated: 07-02-2022**

**Subject: Notice Inviting Quotation/Bid for Disposal of Unserviceable/Obsolete Items of Technology Development Board (TDB)**

- (A) Sealed Quotation/Bid (in Four Parts viz Part-I , Part-II, Part-III & Part-IV ) are invited on behalf of the Secretary, Technology Development Board (TDB), from all interested and eligible firms for disposal of Unserviceable/Obsolete Items lying at its old office : **Vishwakarma Bhawan, Shaheed Jit Singh Marg, New Delhi-110016** ( list enclosed as Part-IV) on an "**As Is Where Is Basis**".
- (B) In case your firm is interested & eligible in the above Quotation/Bid, you are requested to quote your competitive highest prices in the enclosed Proforma in a sealed cover. The sealed cover containing the quotation should be super-scribed "Quotation for disposal of Unserviceable/Obsolete Items of Technology Development Board" and should be dropped in the 'Tender Box' kept near the Reception of the TDB main office at 'Block-2 (2<sup>nd</sup> Floor) , Technology Bhawan , New Mehrauli Road , New Delhi-110016' on or before the 25<sup>th</sup> February, 2022 till 15.00 hours.
- (C) **Schedule dates for inspection of Unserviceable/Obsolete Items and submission of Quotation/Bids and opening of Bids are given below:**

Sl. No.	Descriptions	Terms & Conditions
1.	Inspection of the <u>Unserviceable/Obsolete Items (on prior appointment basis) at Vishwakarma Bhawan, Shaheed Jit Singh Marg, New Delhi-110016.</u>	<u>Date of Inspection on 11<sup>th</sup>, 14<sup>th</sup>, 16<sup>th</sup>, 18<sup>th</sup>, 21<sup>st</sup>, 23<sup>rd</sup> &amp; 25<sup>th</sup> February, 2022 (on working days only ) between 12:00 Noon &amp; 4:00 PM at Vishwakarma Bhawan, Shaheed Jit Singh Marg, New Delhi-110016</u>
2.	Last date/time of Receipt of Bids at TDB	<b>25-02-2022 till 3.00 PM</b>
3.	Bid Opening	<b>25-02-2022 at 3.30 PM</b>

(D) **There are Four Parts of Quotation/Bid as indicated below and all parts of Quotation/Bid are to be filled/ submitted by due date as indicated under item (C) above.**

- **Part-I: Quotation/Bid Document for Disposal of Unserviceable/Obsolete Items of TDB.**
- **Part-II : Declarationa and Underakings required to be submitted by each Bidder.**
- **Part-III : Check List for Documents, required to be submitted by each Bidder.**
- **Part-IV : List of Unserviceable/Obsolete Items for 'Quoting the Price Bid' against each or all type of Items .**

(E) Terms & Conditions :

1. The participating firm should submit the valid Registration Certificate of their firm .
2. Though as per latest Government instructions, EMD is not required to be sought from the Bidders, yet in the instant case, TDB has decided to seek EMD from each Bidder alongwith their/his/her Bid/Quotation .However, EMD shall be returned/paid back with in day or two except for 1<sup>st</sup> , 2<sup>nd</sup> & 3<sup>rd</sup> Highest Bidders .  
Therefore, Sealed Quotation/Bid has to be accompanied with an EMD for an amount equal to or more than 10 % of his/her bid value to be quoted by the prospective bidder. EMD is to be submitted in the form of Demand Draft/Pay Order (only) in favour of 'Technology Development Board' payable at New Delhi. Bidder's name & contact are to be written on the back of DD/Pay Order with Pencil. In case, if any Bidder wishes to pay the EMD amount through RTGS/NEFT/IMPS , he/she may transfer the amount of EMD in the Bank Account of TDB {(i)Name of the Account Holder: Technology Development Board, (ii) Account No. = 349902010039441 , (ii) Branch Name = SDA Branch , (iii) Branch address = C-4, Community Center, Opposite IIT Gate, SDA Market, New Delhi- 110016 , (iv) Branch Code = 534994 & (v) IFSC Code = UBIN0534994 }.
3. Bidder (authorized signatory of the Bidder) shall require to submit the self-attested copies of 'Aadhar Card' and 'PAN Card' of their/his/her or their Firm along with the 'Sealed Quotation'.
4. The Secretary , Technology Development Board reserves the right to reject any or all Quotations/Bids without assigning any reason.
5. Quotation/Bid form should be signed in ink by the authorized signatory of the Bidder only with Seal/Stamp.
6. If, the highest quoting Bidder fails to honor the bid; their Bid will be cancelled & their EMD will also be forfeited. In such event, an opportunity shall be given to the next highest quoting eligible bidder (H-2) to complete the required conditions of the bid and if he is ready to accept the prices offered by the H-1 Bidder. Further, in case of 'First Highest Quoting Bidder' fails to honor his/her Bid , then Secretary , Technology Development Board has right to 'Accept' or 'Not To Accept' the Bids of 'Second Highest Bidders' and 'Third Highest Bidders' in the interest of TDB and his decision shall be final.
7. The 'Successful Highest Bidder' shall be required to make full payment within Three (03) working days from the date of issue of letter from TDB for the same through Bank Draft/Pay Order drawn in favour of 'Technology Development Board' payable at New Delhi-110067 and if Highest Bidder wishes to pay the Bid Amount through RTGS/NEFT/IMPS , he/she may transfer the amount the Bank Account of TDB { (i)Name of the Account Holder: Technology Development Board, (ii) Account No.: 349902010039441 , (ii) Branch Name: SDA Branch , (iii) Branch address : C-4, Community Center, Opposite IIT Gate, SDA Market, New Delhi- 110016 , (iv) Branch Code : 534994 & (v) IFSC Code : UBIN0534994 }, failing which the earnest money deposited shall be forfeited.



8. Bidder shall alone be responsible for furnishing any false or wrong information and the consequences or loss thereof.
9. Since few of the items may consist of 'e-Waste category' also and in case, the successful bidder is not an authorized e-waste collection agency, he/she has to give a separate undertaking, declaring that the items under e-Waste Category shall be disposed off through 'authorized Venders for e-Waste Category' by following government guidelines.
10. After receiving formal 'Material Lifting Work Order' the successful bidder has to lift the material & clear the sites within three (03) working days without damaging the building and office site of TDB .
11. Part-I of the Quotation/Bid is to be signed (by accepting the Terms & Conditions of the Bid/ Quotation) and should be Submitted along with Bid Documents.
12. Part-II , of the Quotation/Bid shall be accepted by each Bidder and submitted with 'signature and seal' by each Bidder. Similarly, Part-III of the Quotation/Bid is to be filled by giving the Page no/Flag no in respect of all required documents submitted by each Bidder along with the main Quotation/Bid.
13. Bidder may offer Quote/Bid in the prescribed proforma given at Part-IV of this Quotation/Bid. The Part-IV of the Quotation/Bid is the List of 'Price Bid' for 'Quoting the 'Bid amount' against each or for all (in lump sum) . In the Price Bid , Totaling is to be done and Total Bid Amount is to be recorded in 'Figures' and 'Words' , with dated signature by the Bidder.
14. In case of any dispute, decision of Technology Development Board shall be final.



Under Secretary,  
Technology Development Board  
Tel: 26524897 & Extn. 22047

I/We accept the above Terms & Conditions of the Quotation/Bid and signed in support of the same:

(Signature & Seal of Bidder)  
Resdl./Postal Address :-----  
Date:.....

Part-II of Quotation/Bid

Technology Development Board  
(A Statutory Body of Department of Science and Technology )  
'B' Block (2<sup>nd</sup> Floor) , Technology Bhawan , New Mehrauli Road, New Delhi-  
110016

**Subject : Declarations and Underakings to be submitted by each Bidder.**

**(Disposal of Unserviceable/Obsolete Items of TDB )**

**(A)Declaration by Each Bidder:**

- (i) I/We submit my/our highest bids for the '**Unserviceable/Obsolete** Items' of TDB ( Part-IV ) as under :
  
- (ii) **Offered price (in figure) : Rs** .....  
**(In Words ):** .....
- (iii) **EMD Details :** Demand Drat/Pay Order No. : . ----- Date : ----- &  
Name of Bank Or 'Proof of payment made through RTGS/NEFT/IMPS'.
- (iv) **Bidder's details :** Name of bidder: -----  
Address: ----- and Telephone /  
mobile No. -----

**(B)Undertakings to be submitted by each bidder :**

1. I/we have inspected physically the '**Unserviceable/Obsolete** Items' of TDB on ..... and also fully satisfied before quoting his/her Bid.
2. I/we agree to the forfeiture of the EMD if, I/we fail to comply with all or any of the terms and conditions in whole or in part as laid down in the Quotation document of TDB (**Part-I**) .
3. In case the bidder(s) withdraws or modify their bids during period of validity etc., they will be suspended for submitting the Bid and if submitted, his/her EMD shall be forfeited.
4. Any cutting in the Rates quoted has been attested with initial/signature. It is compulsory that Total amount of Bid (after adding the Bid amount against each Item of Part-IV) shall be written by each Bidder in 'Figures' and 'in words' in the last page of the Bid list. **Totaling worked out by TDB (against each Bid amount quoted by each Bidder) shall be treated as final and acceptable to the all concerned Bidders.**

**I/We accept and give the above declaration & Undertakings and signed as in support of the same:**

**(Signature & Seal of Bidder)**

**Resdl./Postal Address :-----**

**Date:-----**



Under Secretary ,  
Technology Development Board  
Tel: 26524897 & Extn. 22047



Part-III of Quotation/Bid

Technology Development Board  
(A Statutory Body of Department of Science and Technology )  
'B' Block (2<sup>nd</sup> Floor) , Technology Bhawan , New Mehrauli Road, New Delhi-  
110016

Subject: Check List for Documents, required to be submitted by each Bidder

Sl. No.	Documents Submitted along with Bid	'Yes', Submitted Or 'No', Not Submitted	If submitted, Page No. Or Flag No.
1.	<u>Part-I</u> of the <u>Quotation/Bid</u> duly signed (by accepting the Terms & Conditions of The Bid and should be Submitted along with Bid Documents.	1.	2.
2.	<u>Part-II</u> of the <u>Quotation/Bid</u> with 'signature and seal' by each Bidder.		
3.	<u>Part-III</u> of the <u>Quotation/Bid</u> is to be filled by giving the Page no/Flag no in respect of all required documents submitted by each Bidder		
4.	<u>Part-IV</u> of the Quotation/Bid duly 'Quoted the 'Bid amount' against each or all Unserviceable/Obsolete Items duly signed by the Bidder.		
5.	Registration Certificate of the Firm / Bidder		
6.	<b>EMD Details</b> : Demand Drat/Pay Order No. : ----- Date : ----- & Name of Bank Or 'Proof of payment made through RTGS/NEFT/IMPS'.		
7.	"Copy of "Aadhar Card" and "PAN Card" of their/his/her or their Firm.		
8.	<u>In case, the successful bidder is not an authorized e-waste collection agency, therefore, he/she has to give a separate undertaking declaring that the items under e-Waste Category shall be disposed off through 'authorized Venders for e-Waste Category' by following government guidelines.</u>		

Signature of the Bidder (s) with Seal/Stamp

*Shankar Prasad G.*

Under Secretary ,  
Technology Development Board  
Tel: Tel: 26524897 & Extn. 22047

Part-IV of Quotation/Bid

**Technology Development Board**  
**(A Statutory Body of Department of Science and Technology )**  
**'B' Block (2<sup>nd</sup> Floor) , Technology Bhawan , New Mehrauli Road, New Delhi-**  
**110016**

**Subject : For 'Quoting the Price Bid' against each type or all type of Unserviceable/ Obsolete Items ('As Is Where Is Basis') lying at TDB old Office at Vishwakarma Bhawan, Jit Singh Marg , New Delhi-110016**

Sl. No.	Name of Item	Qty.	Book Value (In Rs.)	Bid amount quoted by the Bidder (in INR)
(1)	(2)	(4)	(5)	(6)
1.	Air Conditioner (AC)	4	2,09,793	
2.	Book Case (Steel)	2	5,240	
3.	Centre Table	1	4,373	
4.	Cooler (Plastic)	1	6,700	
5.	Computer Table	2	11,462	
6.	Electric Hand drier	2	12,375	
7.	Electric Hot Case	1	1,616	
8.	Emergency Light	4	11,850	
9.	Fan Pedestal (Plastic body)	4	8,080	
10.	Fan (wall fan) (Plastic Body)	2	4,174	
11.	Fax Machine	2	31,623	
12.	Filing Cabinet (Steel)	2	7,302	
13.	Fire Extinguisher	12	28,730	
14.	Heater (Room)	14	21,900	
15.	Laptop	7	4,80,036	
16.	LCD Projector	1	2,11,850	
17.	Mobile Phone	1	14,999	
18.	Paper Shredder Machine	1	10,142	
19.	Printers	13	1,55,841	
20.	Scanners	2	28,639	
21.	Server	1	2,92,188	
22.	Speakers	5	2750	
23.	Side Racks (Steel)	2	4,144	

24.	Table (Steel)	10	1,96,778	
25.	Telephone Instruments	9	40,159	
26.	UPS 500/1000 VA	16	77,833	
27.	Water Dispenser (Plastic body)	2	15,000	
28.	Web Camera	2	4722	
29.	Chairs (all types)	42	3,23,585	
30.	Franking Machine	1	90,606	
31.	Computers (e-Scrap)	07	e-Scrap	

(Signature & Seal of Bidder)  
Resdl./Postal Address :-----  
Date:.....



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